

The procedure for reviewing articles

The procedure for reviewing articles is consistent with the recommendations described in the brochure of the Ministry of Education “Best Practices in reviewing procedures in science”, Warsaw 2011(<http://www.nauka.gov.pl/?id=2263>).

The authors who submit manuscripts for publication agree to undergo reviewing process. All submitted manuscripts are subjected to editorial review and subsequently peer review by two reliable experts who are not part of the editorial staff. The submitted manuscripts will not be sent to reviewers from the same centre as the authors and to persons who can be in conflict of interest with the authors. All reviews are confidential and anonymous. The reviewers may not use the content of the manuscript before its publication.

The manuscript is given an editorial number which will identify the manuscript at all stages of the editorial process. The author is notified about the reviews and corresponds with the Editor of the Journal about possible remarks or qualification of the study for printing. The final decision concerning printing is made by the Editor-in-Chief.

Criteria for qualification/acceptance/approval or rejection of the publication (grade: 1 (bad) – 5 (very good))

- Is the problem significant and current?
- Is the justification for taking up the subject sufficient?
- Is the aim of the study formulated clearly?
- Is the methodology correct and up-to-date?
- Is the statistical analysis correct?
- Are the results well documented?
- Are the conclusions justifiable and formulated correctly?
- Is the discussion comprehensive?

The reviewer also encloses written descriptive justification of his/her opinion.